
BID MANUAL

181200
Hagan Ace Yulee

Brian Boatright Architect, Inc.

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NOTICE AND INVITATION TO BIDDERS

Sealed bids will be received by the Owner until **4:00pm on Tuesday, 29 October 2019**, in the Owner's office at 1022 Blanding Blvd, Orange Park, FL 32065.

All bids received will be privately opened.

All work shall be done according to the plans and specifications prepared by the design team led by Brian Boatright Architect, Inc., and the civil plans and specifications by Allyn C. Tidball, P.E.

Plans and specifications will be sent electronically to all invited bidders. Prints may be obtained at the bidder's own expense and at a reprographics company of their choice. Written authorization can be given to the reprographics company if required or desired. Any addenda will be sent automatically and electronically to all bidders.

The Owner reserves the right to waive any irregularities and minor technicalities or to reject any and all bids. Bids are requested to remain in force and valid for sixty (60) days after the bid date. All bids are to be submitted on the Bid Form included in this Project Specifications manual.

The invited bidders are:

Compass Group Inc.

961687 Gateway Blvd., Amelia Island, Florida 32034
Ron Flick, ron.flick@compassgrp.com, (904) 261-0059

Gary Bailey Construction, Inc.

5201 County Road 218, Middleburg, Florida 32068
Gary Bailey, gsb162lee@bellsouth.net, (904) 588-3857

Thomas May Construction

310 College Drive, Orange Park, Florida 32065
Keith Ward, kward@tmay.net, (904) 272-4808

Tim Young Construction, Inc.

10752 Deerwood Park Blvd. South, Suite 100, Jacksonville, Florida 32256
Tim Young, tyoung@timyoungconstruction.com, (904) 305-7055

Owner's Sitework Contractor (see specifications for scope on Sheet A11.1):

Tim-Prep, Inc.

18850 Macclenny Road, Baldwin, Florida 32234
Charles Blong, Cblong@timprep.com, (904) 289-7000

BID PROPOSAL FORM
(to be reproduced on the Bidder's letterhead)

PROJECT: **181200 Hagan Ace Yulee**

The undersigned, hereinafter called "Bidder," having visited the site of the proposed project and familiarized himself with the local conditions, nature and extent of the Work, and having examined carefully the drawings, specifications and other Contract Documents proposes to furnish all labor, materials, equipment and other items, facilities and services for the proper execution and completion of the referenced construction in full accordance with the Drawings and Specifications prepared by Brian Boatright Architect, Inc., and Allyn C. Tidball, P.E., and if awarded the Contract, to complete the said work within the time limits specified for the following **all-inclusive** Bid Price:

BASE BID _____ Dollars (\$ _____)

There are no listed Alternate prices.

There are no listed Unit Prices.

The Bidder hereby agrees that;

- A. The base bid proposal and alternates shall remain in full force and effect for a period of sixty (60) calendar days after the time of the opening of this proposal and that the Bidder will not revoke or cancel this proposal or withdraw from the competition within the said sixty (60) calendar days.
- B. In the event the Contract is awarded to this Bidder, he will enter into a formal written Agreement with the Owner in accordance with the accepted bid within ten (10) calendar days after said Contract is submitted to him.
- C. That full-time on-site supervision will be provided for the duration of the project.

Acknowledgment is hereby made of receipt of the following Addenda issued during the bidding period
(Expand list to accommodate all addenda as required):

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

_____ A Bid Form Breakdown is included in the Bid.

In witness thereof, the Bidder has hereunto set his signature this ___ day of _____, A.D. 20__.

By: _____
(Print Name)

(Signature)

BIDDER/CONTRACTOR LICENSURE INFORMATION

Title: _____
Company Name: _____
Address: _____
Phone Number: _____

Florida Construction Industries Licensing Board of Certification:

(Name of Holder)

(FL Certificate No.)

FIRE PROTECTION SYSTEM ENGINEER (P.E.)

Title: _____
Company Name: _____
Address: _____
Phone Number: _____

Florida Board of Professional Engineers:

(Name of Holder)

(FL Certificate No.)

FIRE PROTECTION SYSTEM CONTRACTOR

Title: _____
Company Name: _____
Address: _____
Phone Number: _____

Florida Division of State Fire Marshal, Bureau of Fire Prevention:

(Name of Holder)

(FL Certificate No.)

INSTRUCTIONS TO BIDDERS

Familiarity with Laws

The Bidder is required to be familiar with all Federal, State and Local laws, ordinances, rules and regulations that in any manner affect the work. Unfamiliarity or misinterpretation on the part of the Bidder will in no way relieve him from applicable responsibilities.

Bidding Documents

All of the descriptions of the work as well as of the instruments of procedure which are contained in Drawings and Specifications and including Addenda not contained therein comprise the Bidding Documents.

Addenda

In case the Architect finds it expedient to supplement, modify or interpret any portion of the Bidding Documents during the bidding period, such procedure will be accomplished by the issuance of written Addenda to the Bidding Documents which will be delivered electronically to all prospective Bidders.

Interpretation of Bidding Documents

No interpretation of the meaning of the Drawings, Specifications, or other Bidding Documents, no correction of any apparent ambiguity, inconsistency or error therein will be made to any Bidder orally. **Every request for such interpretation or correction must be in writing, addressed to the Architect. All such interpretation and supplemental instructions will be in the form of written Addenda to the Bidding Documents.** Only the interpretation or correction so given by the Architect, in writing, shall be binding and prospective Bidders are advised that no other source is authorized to give information concerning or to explain or interpret the Bidding Documents.

Examination of Bidding Documents and Site Work

Bidders are required, before submitting their proposals, to visit the site of the proposed work and completely familiarize themselves with the nature and extent of the work and any local conditions that may in any manner affect the work to be performed and the equipment, materials, and labor required. They are also required to carefully examine the Drawings, Specifications and other Bidding Documents to inform themselves thoroughly regarding any and all conditions and requirements that may in any manner affect the work.

Preparation and Submission of Bids

Each Bidder shall copy the proposal form on his own letterhead indicating his prices thereon in proper spaces for the entire work and for alternates on which he bids. Any erasure or other correction in the proposal may be explained or noted over the signature of the Bidder. Proposals containing any conditions, omissions, unexplained erasures, alterations, items not called for or irregularities of any kind may be rejected by the Owner.

Receipt and Opening of Bids

Bids will be opened privately.

Bid Form Breakdown

A detailed bid form breakdown with detailed costs may be requested from the bidders for review. The breakdown format is included in the **Bid Form Breakdown** section of this Project Specification manual.

Rejection of Bids

The Owner reserves the right to reject any one or all bids, or any part of any bid, to waive any informality in any bid, and to award the purchase in the best interest of the Owner.

Award of Contract

The contract will be awarded as soon as possible to the lowest responsible Bidder provided his bid is reasonable and it is in the best interest of the Owner to accept it. The Owner reserves the right to waive any informality in bids received when such waiver is in the interest of the Owner.

Insurance

The Contractor shall maintain Builder's Risk Insurance sufficient to insure all the work through Final Completion. The Owner and Architect shall be named as "Additional Insured" on the policy. Evidence of insurance shall be submitted to the Owner within seven (7) days of Bid Award.

Supervision

The Contractor is required to provide full-time on-site supervision of the construction for the duration of the project. An acknowledgement of this intent is to be certified on the Bid Form.

Time of Completion

The Work to be performed under this contract is to be completed within **six (6) months** after completion of the signed Agreement for Construction, or receipt of construction permit, whichever is later.

Progress Payments

Based upon Applications for Payment submitted by the Contractor and Certificates for Payment issued the Owner shall make progress payments to the Contractor as provided in the Agreement. No payment will be allowed for any material or equipment stored off the project site without prior arrangement and written consent of the Owner.

Basis for Bidding, Trade Names, Performance Specifications

For clarity of description and as a standard of comparison, certain equipment, materials, etc., may have been specified by trade names or manufacturers to insure a uniform basis for bidding. The Bidder shall base his Proposal on the particular system, equipment or material specified. If there is a question about the approval of a manufacturer or product, call the Architect for verification. The Architect will entertain recommendations for alternate products or systems that will affect a savings to the Owner and are in the Owner's best interest.

Permits

The building permit may be submitted simultaneously with the bidding. If so, the permit will be updated with the Bidder's information, if necessary, upon award of a contract. Any changes within the Contract Documents that are not reflected in the permit documents will be submitted by the Architect to the Building Department to update the permit.

Governing Codes

The current Florida Building Code and Florida Fire Protection Code shall be followed for this project.

Design by Others

The existing fire suppression system requires modification. This work is to be provided by a Florida licensed fire system designer and installer. The cost for the design and installation is to be included in the bid price.

Checklist for Bid Submittal

The following items shall be included within the sealed bid envelope:

- A. Bid Proposal on Proposal Form
- B. Copy of current construction license issued in the state of Florida.

BID FORM BREAKDOWN

(reproduce on Bidder's letterhead)

Each major item of work and each subcontracted item within each division shall be itemized. Lump sum amounts shall be broken down further if requested by the Architect. Contractor's overhead, profit and other cost shall be distributed proportionately in each item. The total of the items shall equal the Contract Sum. The breakdown shall be itemized in CSI 16-Division format (Division 0 thru Division 16) in the following minimum categories:

Division 1 - General Conditions

General Supervision
Builder's Risk Insurance
Toilet Facilities
Clean-Up - Periodic
Clean-Up - Final

Division 3 - Concrete

Concrete Slab

Division 4 - Masonry

CMU Stemwall

Division 5 - Metals

Miscellaneous Steel

Division 6 - Wood & Plastics

Rough Carpentry
Cabinets & Casework

Division 7 - Thermal & Moisture Protection

Stucco
Metal Roofing, Soffit, Wall Panels, Underlayment & Gutters & Downspouts

Division 8 - Doors & Windows

Doors & Frames
Windows & Storefront

Division 9 - Finishes

Metal Studs & GWB
Flooring & Wall Base
Suspended Acoustical & GWB ceilings
Painting

Division 10 - Specialties

Fire extinguishers and cabinets
Toilet accessories and grab bars

Division 21 - Fire suppression

Fire Sprinkler System

Division 22 - Plumbing

Plumbing

Division 23 - HVAC

HVAC

Division 26 - Electrical

Electrical
Lighting fixtures

Division 30 - Sitework

Demolition - Site
Earthwork
Site Utilities
Paving, Curbs & Striping
Landscaping